

**OFFICE OF THE PRESS REGISTRAR GENERAL OF INDIA**  
(MINISTRY OF INFORMATION & BROADCASTING)  
**GOVERNMENT OF INDIA**

**ADVISORY (No. 7 of 2024) for Publishers/Owners for ceasing of  
Periodicals**

**Subject:** Form for intimation of discontinuation of publication of a periodical

As per Section 10(1) of the Press and Registration of Periodicals Act, 2023, the owner of a periodical may discontinue a periodical registered under this Act and shall, within six months of such discontinuation, intimate to the Press Registrar General and the specified authority, within whose local jurisdiction such periodical is published, about such discontinuation and as per Section 10(2) the Press Registrar General shall, on receipt of intimation from the publisher under sub-section (1), cancel the certificate of registration of the discontinued periodical and remove the periodical along with its title from the register maintained under clause (b) of sub-section (3) of section 5.

**2. The process of ceasing publication of a periodical through Press Sewa Portal shall commence shortly.** In the meantime, in order to facilitate the publishers/owners for the same and to avoid inconvenience, a **Proforma for ceasing the publication of a Periodical** se has been created and the same is attached. Until the service becomes available through the Press Sewa Portal, the publishers/owners are advised to submit this Proforma in original/notarized/attested either by post or by email to cancel their Registration in PRGI records. It should, however, be ensured that no penalty is due on the periodical for non-filing of Annual Statement for previous years

This issues with the approval of Press Registrar General.



(Rajith Chandran M.R.)  
**Deputy Press Registrar**

**Copy to:**

Hindi Section – for Hindi version

**FORM FOR INTIMATION OF DISCONTINUATION OF  
PUBLICATION OF A PERIODICAL**

(To be submitted in original by owner/publisher/person authorised by the owner of the title)

1. **Name of the Periodical** :
2. **Registration Number** :
3. **Periodicity and Language** :
4. **Place of Publication with complete postal address** :
5. **Name of the Owner** :
6. **Date of Discontinuation** :
7. **Reason for Discontinuation** :

I certify that the information provided is true and accurate to the best of my knowledge. I request to cancel the above-mentioned periodical in your record. I understand that the above title will be cancelled and it will be available for other applicants for allocation by Press Registrar General of India.

Name & Sign of the Owner/Authorized Person  
Contact Number (M)/(L):  
E-mail ID:

Dated:

Place:

To

- (i) The Press Registrar General of India, 9<sup>th</sup> Floor, Soochna Bhawan, New Delhi: 03
- (ii) Specified Authority (Name & Address) under whose jurisdiction the periodical was being published

**Note:-**

- (i) Before submitting the application it should be ensured that there is no penalty pending against the title to be cancelled
- (ii) Original certificate of registration to be returned. In case of loss/misplacement, please submit loss affidavit in original
- (iii) In case, the intimation is being filed by any person under the authority of the owner, such letter of authorisation should be enclosed