

**GOVERNMENT OF INDIA**  
**OFFICE OF THE PRESS REGISTRAR GENERAL OF INDIA**  
**(MINISTRY OF INFORMATION & BROADCASTING)**

9<sup>th</sup> Floor, Soochna Bhawan, CGO Complex  
Lodhi Road, New Delhi - 110003  
<https://prgi.gov.in>

Dated: .01.2026

**ADVISORY No. 03 of 2026**

**Subject: Delivery of Copies of Periodicals under Rule 10 of the Press & Registration of Periodicals Rules, 2024 - Clarification regarding uploading of electronic version on the Press Sewa Portal**

Attention of all publishers is invited to Rule 10 of the Press & Registration of Periodicals Rules, 2024, which prescribes the manner of submission of electronic and physical copies of newspapers and periodicals.

2. As per Rule 10(1), every publisher is required to upload the electronic version of each issue of a newspaper/periodical on the Press Sewa Portal within forty-eight (48) hours of publication.
3. Further, in accordance with Rule 10(2), the publisher shall deliver physical copies of the newspaper to the office of the Press Information Bureau located in the concerned State/Union Territory by the fifth day of every month, covering all issues published during the preceding month.
4. In this context, the following clarifications are issued regarding the uploading of the "electronic version" on the Press Sewa Portal:
  - a. This requirement is to ensure that all periodicals registered under the PRP Act, 2023, are being **printed** and published continuously as per the affidavit and application submitted by the owner/publisher of the periodical at the time of registration.
  - b. The term "electronic version" shall mean a scanned copy/image of the **printed** (physical) newspaper/periodical. Only formats such as PNG, JPEG, JPG or PDF (of the image of the printed copy) shall be accepted for upload on the Press Sewa Portal.
  - c. **Only the first page** of the printed newspaper/periodical with a clearly visible masthead and dateline is required to be uploaded.
  - d. Uploading of individual pages or the complete newspaper is **not required**.
  - e. In addition to the uploading of the first page of the newspaper on the portal within forty-eight (48) hours of publication, the physical copies of the newspaper should be delivered to the office of the Press Information Bureau located in the concerned

State/Union Territory by the fifth day of every month, covering all issues published during the preceding month. In the area under the **National Capital Territory of Delhi**, the office of PRGI will be the nodal office for the delivery of physical copies of newspapers.

5. All publishers are advised to comply with the above provisions to avoid any non-compliance under the Press & Registration of Periodicals Rules, 2024.

This advisory is issued with the approval of the Press Registrar General of India.

(Rajith Chandran M.R.)  
**Deputy Press Registrar General**