



User Manual for Main Profile

Version 1.0

May 20th'2025

(<https://presssewa.prgi.gov.in/#/>)

Office: - 9th Floor, Soochna Bhawan, Lodhi Rd, CGO Complex, New Delhi, Delhi 110003

Owner /Applicant – Application Status

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2 Main Profile

To check the Main Profile of a New Registration/New Edition/Revise Registration applications and registered titles under the Press Sewa Portal, the SO/DPR/ADG/PR need to enter the Title Code, Title Name, Application Number, Registration number or Owner Name. The PRGI officer can edit the

Owner /Applicant – Application Status

Publisher Details / Editor Details / Printing Press Details / Place of Publication / Owner Details will be edited in the Press Sewa Portal.

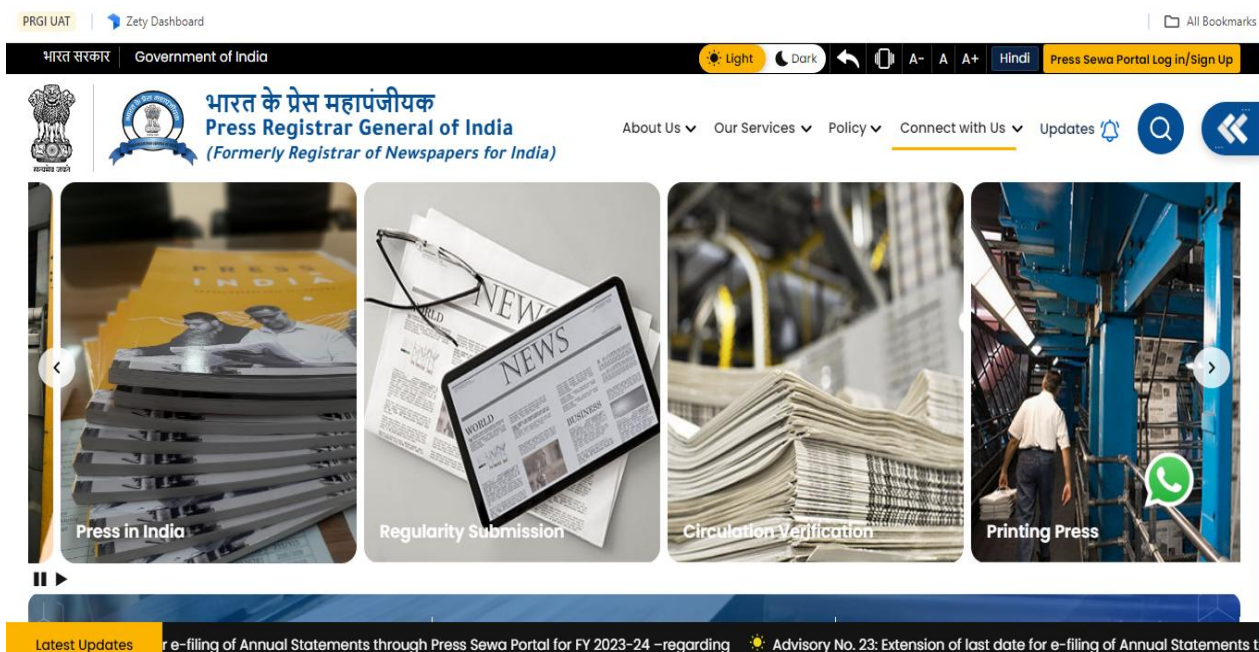
3 Objective:

To provide a comprehensive and user-friendly guide that enables Press Sewa Portal officer to effectively utilize the Main Profile Module for the purpose of Edit the Publisher Details / Editor Details / Printing Press Details / Place of Publication / Owner Details and to check the subsequent details of the application/registered Title.

3.1 How to Navigate

Regularity file request is raised by Owner/Publisher can apply by following steps: -

- Go to the URL <https://www.prgi.gov.in/>
- You will be redirected to the PRGI website.
- Click on Press Sewa Portal Login In/Sign up as shown in the below figure
- From this page you will be redirected to the login page.
- PRGI Officer will be required to provide Username & Password as shown in the figure below.



- Alternatively, you can directly access the Press Sewa Portal at <https://www.pressewa.prgi.gov.in>

Owner /Applicant – Application Status



प्रेस सेवा पोर्टल
Press Sewa Portal

Login

Owner/ Publisher/ Printer/ Specified Authority / PRGI/ CA

User Name (Email-id) *

Password *

Enter Captcha Code *

Sign Up Forgot Password?

Login

Note: A publisher account can only be created upon receiving an invitation from an owner account.

Website: <https://prgi.gov.in/>

- Click on “Login” button as shown in the figure to successfully login into your respective account.
- Enter the captcha code.



प्रेस सेवा पोर्टल
Press Sewa Portal

Login

Owner/ Publisher/ Printer/ Specified Authority / PRGI/ CA

User Name (Email-id) *

Password *

Enter Captcha Code *

Sign Up Forgot Password?

Login

Note: A publisher account can only be created upon receiving an invitation from an owner account.

Website: <https://prgi.gov.in/>

- You will be redirected to the dashboard section as shown in the below figure.

Owner /Applicant – Application Status

Dashboard

User Manual

Search Verified Titles

Search Registered Titles

Application Status

Dashboard

Registration

Newsprint

Helpdesk

Annual Statement

Day To Day Operation

Main Profile

Transaction Summary

User Management

Payment Refund

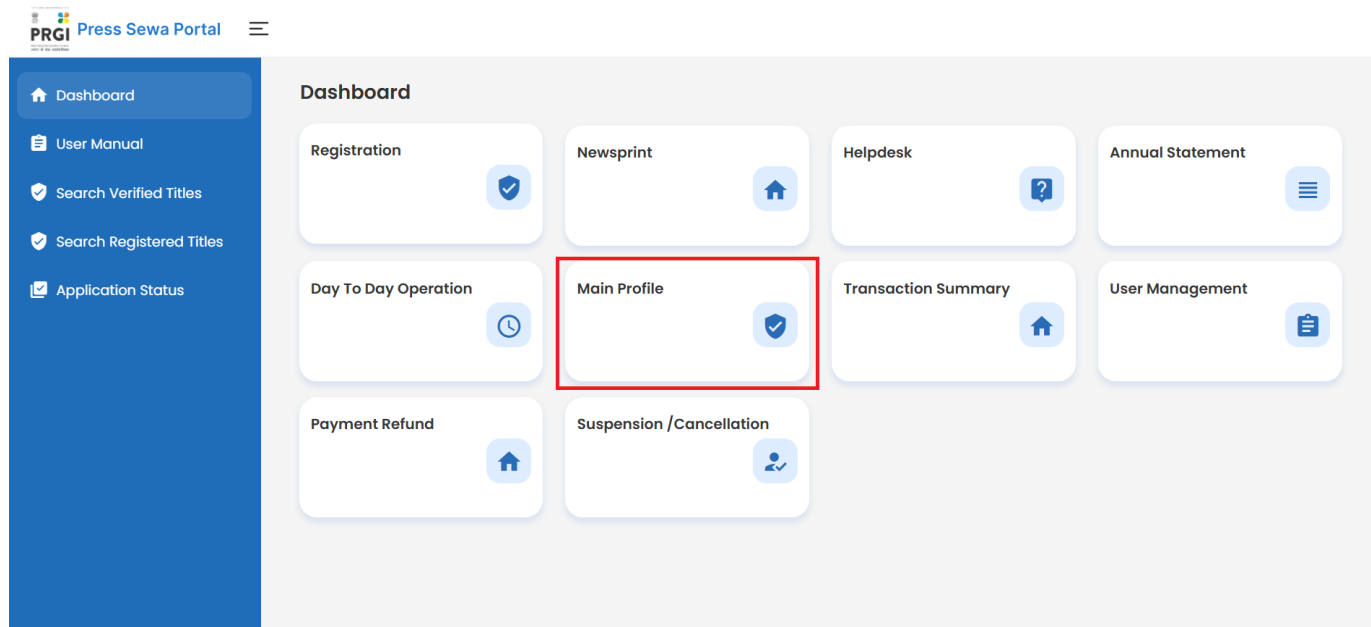
Suspension /Cancellation

Owner /Applicant – Application Status

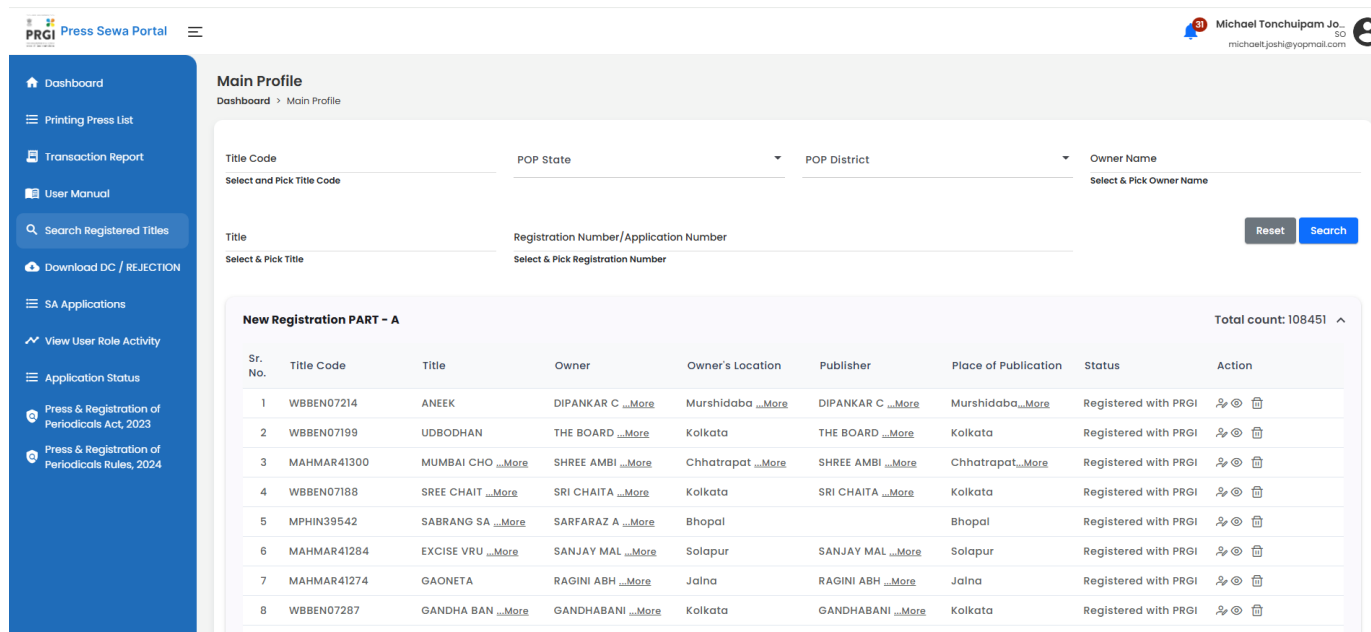
3.2 Main Profile

1. PRGI Officer can view the Main Profile by following steps: -

- Click on the “Main Profile” Side Menu from the dashboard as shown in the below figure.



- Then the PRGI Officer clicks on the “Main Profile” module from the "Main Profile" Dashboard menu, Officer will be redirected to “Main Profile” page as shown in the below figure.



- Click on “Main Profile” module, PRGI Officer will be redirected to “Main Profile” page as shown in the below figure.

Owner /Applicant – Application Status


Press Sewa Portal


Michael Tanchuipam Jo...
michaeljoshi@yopmail.com

Dashboard
Printing Press List
Transaction Report
User Manual
Search Registered Titles
Download DC / REJECTION
SA Applications
View User Role Activity
Application Status
Press & Registration of Periodicals Act, 2023
Press & Registration of Periodicals Rules, 2024

New Registration PART - A
Total count: 108451

New Registration PART - B
Total count: 95533

Sr. No.	Reg.No/ App No.	Title Code	Title	Owner	Owner's Location	Publisher	Place of Publication	Status	Download	Action
1	TNTEL/2010/36994	TNTEL00858	YESU VIDIP More	Mohan C La More	Tuticorin	Mohan C La More	Thoothukku	Registered with PRGI		
2	UTTHIN/2011/37000	UTTHIN02568	KAUMI GULD More	NUSRAT NIS More	Haridwar	NUSRAT NIS More	Haridwar	Registered with PRGI		
3	APTEL/2009/36999	APTEL10679	PRESHNA DA More	G. RAMDAS More	Visakhapat	GORAKALA R More	Visakhapat	Registered with PRGI		
4	APTEL/2011/36997	APTEL11431	A.P. EXPRE More	K. VIJAYAS More	Anantapur	K. VIJAYA More	Anantapur	Registered with PRGI		
5	JKHIN/2011/37003	JKHIN00306	BIG NEWS	RAJNI SETH More	Jammu	RAJNI SETH More	Jammu	Registered with PRGI		
6	TNTAM/2010/36996	TNTAM18924	RAJA KAMAL More	R. ARULMUR More	Salem	R. ARULMUR More	Salem	Registered with PRGI		
7	MPHIN/2010/36987	MPHIN25341	RAJNITI NA More	RAHAT UNNI More	Bhopal	RAHAT UN N More	Bhopal	Registered with PRGI		
8	MPHIN/2010/36988	MPHIN25229	TAJ KI SHA More	QAMAR MURT More	Bhopal	QAMAR MURT More	Bhopal	Registered with PRGI		
9	CHHHIN/2011/36989	CHHHIN02542	BHARAT SAT More	Mohammad R More	Raipur	Mohammad R More	Raipur	Registered with PRGI		
10	JKENG/2010/36998	JKENG00801	GOOD MORN More	JAVED ASHR More	Srinagar	JAVED ASHR More	Srinagar	Registered with PRGI		

- PRGI Officer put Application number in “Main Profile” Field clicks on “Search” button for open application through the Application Action page as shown in the below figure.


Press Sewa Portal


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4	APTEL/2011/36997	APTEL11431	A.P. EXPRE More	K. VIJAYAS More	Anantapur	K. VIJAYA More	Anantapur	Registered with PRGI		
5	JKHIN/2011/37003	JKHIN00306	BIG NEWS	RAJNI SETH More	Jammu	RAJNI SETH More	Jammu	Registered with PRGI		
6	TNTAM/2010/36996	TNTAM18924	RAJA KAMAL More	R. ARULMUR More	Salem	R. ARULMUR More	Salem	Registered with PRGI		
7	MPHIN/2010/36987	MPHIN25341	RAJNITI NA More	RAHAT UNNI More	Bhopal	RAHAT UN N More	Bhopal	Registered with PRGI		
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9	CHHHIN/2011/36989	CHHHIN02542	BHARAT SAT More	Mohammad R More	Raipur	Mohammad R More	Raipur	Registered with PRGI		
10	JKENG/2010/36998	JKENG00801	GOOD MORN More	JAVED ASHR More	Srinagar	JAVED ASHR More	Srinagar	Registered with PRGI		

- The PRGI Officer can edit the all the required details which are need to update. Title code, Title name, Owner Name, Application Number, Registration Number fields can be use for filter . Action Button also provides in last for edit the application full details as shown in the below figure.

Owner /Applicant – Application Status


Press Sewa Portal


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5	JKHIN/2011/37003	JKHIN00306	BIG NEWS	RAJNI SETH More	Jammu	RAJNI SETH More	Jammu	Registered with PRGI		
6	TNTAM/2010/36996	TNTAM18924	RAJA KAMAL More	R. ARULMUR More	Salem	R. ARULMUR More	Salem	Registered with PRGI		
7	MPHIN/2010/36987	MPHIN25341	RAJNITI NA More	RAHAT UNNI More	Bhopal	RAHAT UN N More	Bhopal	Registered with PRGI		
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9	CHHHIN/2011/36989	CHHHIN02542	BHARAT SAT More	Mohammad R More	Raipur	Mohammad R More	Raipur	Registered with PRGI		
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- The PRGI officer can edit the Publisher Details / Editor Details / Printing Press Details / Place of Publication / Owner Details as shown in the below.

Owner /Applicant – Application Status

PRGI Press Sewa Portal

Dashboard

User Manual

Search Verified Titles

Search Registered Titles

Application Status

Registration Part B

Dashboard > Registration Part B

Title Details

Title Name

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Periodicity

Monthly

Price Details

☐ Retail (₹)

☒ Annual Subscription (₹) 600

☐ Free Distribution (Qty)

☐ Monthly Subscription (₹)

☐ Other Specifier (₹)

Proposed Language(s)

English

Hindi

Publisher Details

Name

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Date of Birth

08/08/1981

Nationality

Indian

Photo ID Proof

2025021212557847_XXXXXXXXXXXXXXXXXXXXXXXXXXXX.pdf

FAN

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Address

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

State

Uttar Pradesh

District

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Pincode

XXXXXXXXXXXXXXXXXXXX

Email ID

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Mobile No.

XXXXXXXXXXXXXXXXXXXX

Editor Details

☐ Same as Applicant Details
☐ Same as Owner Details
☐ Same as Publisher Details

Name

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Nationality

Indian

Date of Birth

28/09/1953

Document in Support of DOB

2025021212557847_XXXXXXXXXXXXXXXXXXXXXXXXXXXX.jpg

Address

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Pincode

XXXXXXXXXXXXXXXXXXXX

State

Uttar Pradesh

District

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Email ID

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Mobile Number

XXXXXXXXXXXXXXXXXXXX

Printing Press Details (Exact place where printing is done/press is located)

+ Add Another Press

State

Uttar Pradesh

District

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Name of the Printing Press

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Printer Name

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Address

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Pincode

XXXXXXXXXXXXXXXXXXXX

State

Uttar Pradesh

District

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

City

XXXXXXXXXXXXXXXXXXXX

Place of Publication

Address

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Pincode

XXXXXXXXXXXXXXXXXXXX

State

Uttar Pradesh

District

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Owner Details

Ownership Category

Non-individual

Name

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Nationality

Indian

Address

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Pincode

XXXXXXXXXXXXXXXXXXXX

State

Uttar Pradesh

District

Kanpur Nagar

Email ID

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Mobile No.

XXXXXXXXXXXXXXXXXXXX

Do you own any other Periodical

Do you own any other Periodical?

☐ Yes
☒ No

Declaration is in respect of Periodical

☒ Fresh Application for Periodical
☐ Existing Periodical

Close

Submit

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